

		The March Church of England Primary School At a meeting of the full governing body held at the school on 30 April 2018. Meeting started at 5.30pm
Present:		Mr John Proctor (Chair), Mrs Justine Howard, (Vice Chair) Mrs. Nicola Metcalfe, (Head Teacher), Mrs Stella Aldred, Mrs Mary Isgar, Mr Nick Brown, Mrs Rachel Bryan, Rev Rachel Hawes, Liz Coyne; Mrs Fiona Lewis arrived at 5.40pm
1.	Prayer	The prayer was made by the Nicky Metcalfe
2.	Apologies:	None
3.	Declarations of Interest:	None
		There were no declarations of interest.
4.	Approval of Minutes - FGB Meeting 26 March 2018	
		The minutes from the last meeting were proposed by NB and seconded by MI
5.	Matters and actions arising from Minutes	
	<ul style="list-style-type: none">• Goodbye and thank you to Nick Brown who has contributed so much to the school. John will contact the Diocese to find out about recruiting another Foundation Governor from Oving.• SEN role - lots of interest in the role. Shortlisting on the 11 May. Interviews will be around 21 May.• There is also an Admin Assistant - again lots of interest. O.4 is advertised, closing 4 May. Interviews 14/15 May.• Admissions Applications; all places have been accepted.	
6.	Challenge Do we have a contingency plan within the budget if there was an emergency?	School budget for 2018/19 Lisa has allocated the budget. Breakdown for FGB. 70% are staff costs. If FGB are happy with the allocation, we have to agree before the Finance committee agrees on the budget ready to be used. Governors discussed various cost centres and reasons for allocations and SLA's. Rev Rachel Hawes, proposed the budget Justine Howard, seconded.

7.		<p>GDPR – General Data Protection Regulations</p> <p>As a school we have to comply with the Government regulations. GDPR comes into effect from the 25th May.</p> <p>All teachers use a cloud based system for uploading information on one drive which is secure. All laptops will be deslocked and encrypted.</p> <p>Governors will be set up with school email addresses and no personal email addresses will be used.</p> <p>Mrs Rachel Bryan will be the Governor for GDPR and work alongside the business manager.</p> <p>Staff and Governors will need to complete the WSCC online training.</p>
8.	Do many parents opt out of their children taking part in the PSHE classes?	<p>SEN Policy Sex and Relationship Policy Freedom of Information Policy:</p> <p>SEN policy: Proposed as a policy by JP, and will be reviewed by the new SENCO.</p> <p>Sex and Relationship Policy: In place as classes 5 and 6 will raise via their PSHE classes. The school nurse also is available for support for children. YR 6 parents are also invited in to discuss any concerns with class teacher prior to discussions. Policy approved by Mary Isgar.</p> <p>Freedom of Information Policy and Data Protection Policy This policy is a model policy. Policy approved by John Proctor and FGB</p>
	How do we ensure website compliancy?	Website Governor:

		<p>John has completed this terms website compliancy check and has discussed with Mrs Metcalfe</p> <p>Stella has volunteered to be the governor that checks that the school website is compliant. There is a check list that is used to ensure that everything is checked and we are fulfilling our statutory duty to parents and stakeholders with the information we are providing.</p>
8.	<p>Challenge</p> <p>Drop in writing? Drop in Maths?</p> <p>How are we tackling the need for extra intervention for children in Yr2 and the drop in results?</p>	<p>School Attainment Data: New entrants in Year 2, making approx 15% difference. Interventions have been put in place to support these pupils</p> <p>Louise Stallard, WSCC Advisor, has agreed that as a one form entry school this can make data cohort specific, this can make the results very unpredictable.</p> <p>The school has put in extra intervention and developments for Math's through the Inspire math's scheme. The spelling programme in each class is being used to support consistency in spelling teaching which was a highlighted area from the KS2 math's</p> <p>Writing is cross year groups. Whilst some children may not reach there ARE they are making secure progress. Progress and ARE tracked across the school for all groups of children</p> <p>GPS is main focus, especially for writing. Barriers to learning document, which supports the School Improvement Plan is key . All staff have discussed this and this supports the development plan.</p>
9.		<p>Travel Plan: Mr Gary Rustell is working on the travel plan and assisting the school. NM is working with Highways, Claire Faulkner,</p>

		<p>WSCC, School Safety and RR on the car park development SJ working on walk to school initiatives etc...</p> <p>Governors discussed the objectives of the travel plan at length.</p> <p>Governors FL volunteered to combine the current travel plan and policy to ensure it is cohesive. Fiona will communicate with Mr Rustell.</p>
10.		<p>Safeguarding / Inclusion Report:</p> <p>Working together to Safeguard Children - NM and SJ to attend a refresher in May.</p> <p>Operation Encompass - Email inbox that is linked to WSx police. Police will make NM aware that a child has been in a household when they have witnessed Domestic Violence. This is to enable support for children if they make a disclosure at school. Further information is on the school website under safeguarding . NM and SJ check the box daily .</p> <p>Inclusion Report: Governors were impressed with the report which highlighted the Inclusive practice of the school and that we go above and beyond for support of children.</p> <p>Charlotte Hunt, Speech and Language has good communication with specific TA's who take on 1:1 support.</p>
11.	<p>Any other Business:</p> <p>Recruitment discussion; around adverts that are out on the website.</p>	
12.	<p>Dates for next meeting:</p>	

	4th June 5.30-7pm 16th July 2-4pm
	Signed..... Chair Dated.....