



## THE MARCH CHURCH OF ENGLAND PRIMARY SCHOOL

Meeting of:	Local Governing Body		
Date and time:	Monday 7 <sup>th</sup> March 2022 at 2:00pm (by Teams conference call)		
Governors Present:	John Proctor (Chair), Mrs N. Metcalfe (Head), Stephen Bennett, Liz Coyne, Patricia Dickie, Josie Bannister, Father Trevor Marshall,		
Others in attendance:	Annie Park (Clerk),		
Apologies	Justine Howard (Vice Chair), Rachel Bryan,		
<u>Quorum</u> :	5	Quorum met:	Yes

**Meeting Commenced: - 14:03pm**

Item	Action
<p><b>1. <u>Prayer</u></b> The meeting opened with a short prayer.</p> <p><b><u>Welcome, Introductions and Apologies for Absence</u></b> The Chair welcomed the Governors to the LGB. Apologies were received from Justine Howard and Rachel Bryan and were accepted.</p>	
<p><b>2. <u>Declarations of interest</u></b> Governors were reminded to declare any interests that became pertinent during the meeting. There were no new declarations from the Governors.</p>	
<p><b><u>Presentation from the Mental Health Lead</u></b> The DfE Have stated that all schools should have a Mental Health Lead by 2023. This should be the Headteacher or SENCO. The school has applied for funding from the DfE and were accepted. The school has secured £1200 (one thousand two hundred pounds) funding for the Mental Health Lead position. The Headteacher and Kirsty will then roll this program out to staff. The school have worked with Leeds University to get the right program and have gone for the beginner level program. There are questionnaires to work through and then there will be feedback from the University. The school will be part of 'Worth It' which is about building mental health and wellbeing in children and young people and is a complete programme with resources available. This is about the whole school community and is about practical support. This will start after April and the school will be doing training and are looking forward to thi9s as a positive way forward.</p> <p><b>Q – Is the funding for training or other resources?</b> <b>A – The training pays for Worth It to train the staff and then for some resources. This will be an additional line in the budget.</b></p>	

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- This is based on test data for Reading, Maths and SPAG and the writing is teacher assessment and moderation.
- The national expectations are from 2019, and then the FFT is 50%, 20% and 5%.
- The school are aiming for FFT 20.
- There have been a significant number of Year 6 off with COVID and this has had an impact on the writing.
- The Headteacher noted that the Maths papers needed review of exam technique and the word problems. There were a lot of pupils not finishing the paper in the time.
- The combined score is for Reading, Writing and Maths. This is 52% and has not changed and this is due to the Maths.

The Headteacher took the Governors through the different groups and noted that impact of the Writing. This is the area that she been impacted by COVID the most as the Children have not been writing at home.

**Q – The numbers of the FFT 50, 20 and 5, is this from a few years ago or currently numbers?**

**A – This is from a few years ago. This is prior to COVID. It is at least 3 years out of date. The census data has not considered the changes in deprivation and the change in parents' employment.**

The Headteacher noted there would not be published performance data this year for schools. this will be sent to parents but will not be published nationally. All schools have had disrupted education

**Q – If it not being published will Ofsted still look at the data?**

**A – They will take it into account but cannot use the data for a judgment. It is a small part of the whole school picture.**

A Governor noted that there had been concerns with writing for a while and asked the Headteacher and the staff for bullet points for how the different groups will be addressed and the strategies in place. The Headteacher confirmed this will be in the next report and is also in the ADP. The data is reviewed termly with Dr Justin Smith and then strategies are put under this to address each area. This has been uploaded to GovernorHub.

### **Year 1**

In term 2, the national was 82% and the school is at 30%. This 82% is from 3 years ago. There is a considerable amount of Year 1 who are 5 marks away. By the end of Term 6 the school is expediting to be in the 70% region.

Year 1 Phonics - The March CofE Primary School							
The March CofE Primary School on track for ARE							
Year 1	Pupil no.	National - All	Term 1	Term 2	Term 3	Term 4	Term 5
All Pupils	30	82%		24%	30%		
Boys	10	79%		20%	40%		
Girls	20	80%		26%	25%		
Disadvantaged	1	77%			100%		
Non-Disadvantaged	29	83%		24%	28%		
Disadvantaged Gap		-13%			72%		
FSM Eligible	1	70%			100%		

There are booster classes for phonics, and Maths and English. There has been a lot for Year 1 to catch up on. The teaching team are aware of the concerns and there is a clear strategy to target the quality of education across the board. The Headteacher noted there as a strategic phonics action plan for the Early Years Lead.

	<p>The Headteacher noted that the younger pupils had really suffered from not being in school. There are mental health concerns, and the pupils are lacking in independence.</p> <p>The Governors noted they could see progression in most areas over the last three terms and there were clear plans in place to see an acceleration through the latter terms of the academic year.</p>	
7.	<p><b>Leadership &amp; Management – Staffing</b></p> <p>The Headteacher has reviewed the work with the National Tutoring Programme and has met with Teaching Personnel. There has been funding confirmed until 2024 which is very positive and the Headteacher explained the cost of the tutor was around £300 (three hundred pounds) per week which is excellent value for money. The KS2 support will be in the morning, to ensure that the children get a well-rounded education. KS1 will have smaller groups in the afternoons for their tutoring. The tutor is in all day, every day with the school and this is very positive. The school will be aiming to keep the same tutor, who is a qualified teacher, all of next year. The Headteacher is working with Teaching Personnel to look at pupil voice. The majority of pupils in the tutoring programme should be PP or SEND. The tutor is excellent, and the school want to keep him for as long as possible.</p>	
8.	<p><b>Leadership &amp; Management – Finance</b></p> <p>The Finance Committee was postponed to the end of the month as the final outturn is due next week. The indicative funding for next year from the DfE has been made available which reflects the pupil numbers that were in post during the census, and this is an increase of around £30,000 (thirty thousand pounds). The school is at 210 pupils, and this is where the extra finding has come from. The Governors need to set the ongoing budget and forecast for DCAT in early May. The Bursar is working on this, and the Finance Committee will review this on the 26<sup>th</sup> March in time for the LGB on the 31<sup>st</sup> March.</p> <p>The Headteacher noted that there will be different staffing scenarios for the budget.</p>	
9	<p><b>Leadership &amp; Management – Safeguarding</b></p> <ul style="list-style-type: none"> <li>• The Headteacher and Kirsty are attending a Child Protection meeting on Thursday in Bogner. This is a secure unit meeting; in case a parent becomes violent. There will be social workers and security guards if necessary.</li> <li>• There may be a lot more safeguarding concerns coming up such as mental health, eating disorders, separation anxiety and the staff are working very hard with the pupils. There are a lot more parents with financial issues and the school are supporting these families.</li> </ul> <p>The school have been working with the Police. The policeman introduced themselves to each class. There was a near miss where a car mounted a curb and nearly hit and parent and child. The Westhampnet Parish Council are aware of the concerns and the Headteacher had met with Rolls Royce regarding road safety.</p> <p><b>e-safety</b></p> <p>There are a lot of children with mobile technology and a lot of children are accessing tik-toc, which has an age limit of 13 years old, with a lot of fake news. The Headteacher has explained to parents about tik-toc and what to be aware of. There was also a link to an e-safety expert. The school are keen for parents to check what their children are looking at. The school are surprised at how many children in Year 2 have mobile phones. Parents are not aware of what children are accessing.</p>	

10.	<p><b>Leadership &amp; Management – Premises and Health &amp; Safety</b></p> <ul style="list-style-type: none"> <li>• A Tree came down in storm and two fence panels came down</li> <li>• There is a lot of water coming from the stables above the school onto the field.</li> <li>• All the gates have been moved in line.</li> </ul> <p>There is a Health and Safety monitoring visit on Wednesday at 9am. The report will follow to the Governors.</p> <p>The Governors noted there will have to be monitoring with the water coming from the stables. The owner says that there are no pipes over there and the water meter is stable but there is a run of water. The Headteacher noted that the school could plant more willow trees which will absorb some of the water.</p>	
11.	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• <b>Governors Ofsted Preparation</b></li> <li>• <b>Governor Spring Term Monitoring</b></li> </ul> <p>H&amp;S Monitoring will take place on Wednesday</p> <ul style="list-style-type: none"> <li>• <b>Report from SIAMS and Ethos Committee</b></li> </ul> <p>The meeting took place on the 11<sup>th</sup> February and there are a number of action points to be followed through. There were a number of questions for the school from the diocese which will be updated at the next meeting and the Headteacher is looking at diversity. The next two meetings have a clear structure to move forward. The SIAMS report will be reviewed on the 18<sup>th</sup> by the Headteacher and Staff Governor, including the school website.</p>	
12	<p><b>Policies for Review</b></p> <ul style="list-style-type: none"> <li>• <b>None at this time.</b></li> </ul> <p>The Headteacher and Chair have reviewed all policies on the school website and have updated where necessary and updated the website to show statutory and non-statutory policies and which are required on website, and which are there as additional information. The school are looking at a new website as the current one is difficult to manage.</p>	
13.	<p><b>Any Other Business</b></p> <p><b>School Community</b></p> <p>The community was amazing for the Ukrainian Refugee support. This was a great pull together of staff. Everything given has been accepted and is on its way to Poland. The whole community pulled together, and Goodwood lent the school a van which was really appreciated. The children's understanding and compassion was wonderful to see.</p> <p><b>Chair's Hub Update</b></p> <p>The Chair will be attending the Trust Board Meeting and there is a presentation on the business plan for the next 3 years for the Trust and the development of the Trust. This will also include staffing in the center prior to any more expansion of the Trust. The Governor Approval Panel has met, and the Trust is proving to be popular to new Governors.</p> <p>There is a new piece of training for new Parent Governors coming through shortly. This will be run by East Sussex and is excellent training.</p>	



14.	Date of next meeting – <ul style="list-style-type: none"><li>Finance Committee 28<sup>th</sup> March at 10am</li><li>Friday 1<sup>st</sup> April at 2pm</li></ul> Clerk to add Charging and Remissions Policy to the Finance Committee agenda.	Clerk
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*The meeting closed at 15:12pm*

**Summary of Agreed Actions from March 2022 Meeting:**

No	Action	By	Status
3	Chair to sign the minutes and email to the Headteacher. Chair to sign the Confidential minutes and email to the Headteacher.	JP	
14	Clerk to add Charging and Remissions Policy to the Finance Committee agenda.	Clerk	

Signed  
Chair

Date 19<sup>th</sup> May 2022