

# Admissions – West Sussex Schools

**The March CE Primary School** will admit a maximum of **30** children in **1** class to the Reception class each year.

If you are due to start at our school, please look at our Admissions Arrangements- [Here](#)

You can apply for a school place online. Please click [here](#) to find out more.

There is a set of priorities that decide who gets a place. These include looked after children, siblings and how close you live to the school. Please ensure that you read the requirements for completing a supplementary information form if applying under one of these priorities.

For in-year admissions please contact **The Head teacher** via the school office on **01243 783987** / [admissions@march.w-sussex.sch.uk](mailto:admissions@march.w-sussex.sch.uk).

If your application has been unsuccessful, you have the right to appeal against a decision on school allocation. See [Considering making a school appeal?](#) for helpful advice, information and deadlines.

Your case will be heard by an Independent Appeal Panel. Appeal requests must be made by completing and submitting an [online Appeal Form](#) to the School Appeals Service at West Sussex County Council.

## APPEALS TIMETABLE 2022

**Admission authorities must publish their appeals timetable on their website by 28 February.**

### Primary School Age places – Year R, Year 3 – September 2022

Offer letters posted to parents/carers on National Offer Day by Local Authority	19 April 2022
Deadline for acceptance of offer by parent/carer	3 May 2022
Deadline for lodging an on-time admission appeal	18 May 2022
Appeals will be heard by	August 2022

**You may also find the following information useful:**

All appeals are heard by an independent panel and its decision is binding. If you decide to appeal, you will be sent a letter with the appeal hearing date. You will be invited to attend the appeal and you may take someone with you for support. The hearing will be conducted as informally as possible and you will have the opportunity to put forward your case and ask questions.

If your appeal is refused, the relevant local admissions authority will not consider a further application or appeal for a place at the same school, in the same academic year, unless there is a significant material change in your circumstances or those of the school.

More information about the process can be found on the following [link](#)