

THE MARCH CHURCH OF ENGLAND PRIMARY SCHOOL

Meeting of:	Local Governing Body		
Date and time:	Wednesday 24 th June 2020 at 1:00pm (by Zoom conference call)		
Governors Present:	John Proctor (Chair), Mrs N. Metcalfe (Head), Justine Howard (Vice Chair), Rachel Bryan, Mary Isgar, and Rev Rachel Hawes		
Others in attendance:	Charles Shaw (Clerk),		
Quorum :	6	Quorum met:	Yes

No.	Item	Med	Action
1.	Prayer The meeting opened with a short prayer.		
2.	Apologies Apologies were received from Rod Hague and Liz Coyne,		
3.	Declarations of interest. None		
4.	Previous Minutes These were agreed to be an accurate record of the meeting and were signed by the Chairman, who will forward a copy to the school. There were no outstanding actions.		
5.	Return to school update NM stated that there are currently 95 children in school and they are providing 11 free school meals across all years. Approximately half the school is undertaking home learning, but teachers are providing learning opportunities for them as well as those in school, including marking and feedback. This is resulting in much additional work and planning for staff. NM stated that some parents have said they wish their children to return to school, but as they are not Key Workers the school currently does not have space for them. The Govt. has indicated that class bubble sizes might be increased to 30 in September, but this has yet to be confirmed. Since March 2020 the school has received 49 directives from the DfE and so it is a constantly changing situation which makes planning difficult.		

	<p>A letter to parents explaining which classes children will be in next year has been prepared and will be sent out later this week. On 20th July there will be a socially distanced event on the school fields to welcome new Reception children and their families. This will be supported by NM and Reception staff.</p> <p>Formal Yr. 6 end of year celebrations will not take place, but pupils will be invited to a service in October. Yr. 6 children who have been at home since lockdown will be invited into school one afternoon to say goodbye to friends before the summer holidays. This will take place outside and those taking part will have to socially distance.</p> <p>NM has met with Beruk Behane (DCAT) to discuss next year's Development Programme and a Recovery Plan. The latter will look at areas that need to be addressed at all levels (school, class and individual) across all years.</p> <p>The Govt. has indicated that there will be funding available to support schools cope with the effects of COVID19, but this can only be used for pre or post school activities and not for "normal school activities". It will be aimed at vulnerable children, SEND, PP children etc.</p> <p>There have been no cases of COVID19 at the school although one family had a member who tested positive and had to isolate.</p> <p>Lindsey Burns and Val Pitt are both retiring at the end of term and a small celebration is being planned for 13th July. There will be an informal LGB after this at 3:30pm.</p> <p>Some staff are being moved to different classes / year groups and they will be informed of this at the end of the week.</p> <p>The role of the TA needs to be adapted to cope with the additional demands of teaching in the current circumstances.</p> <p>Governors asked whether any pupils had taken up the offer of places at Central School: NM responded that none had been taken up.</p> <p>To ensure social distancing the school has 7 different lunch time slots for children.</p> <p>The school will be in the Ofsted window from Sept 2020.</p> <p>On a temporary basis there is no on site premises support as the Premises Officer has left. DCAT is aware and will offer support from other schools in the event of an emergency.</p> <p>Interviews for a new school secretary are taking place on 26th June with a view to the successful candidate starting ASAP.</p>		
6.	<p><u>Inset Days 2020/21</u></p> <p>NM reported that the Inset days for 2020/21 have been discussed and agreed as follows:-</p> <ul style="list-style-type: none"> • 02/11/2020: this will be shared across other schools and will cover Subject Leadership and Ofsted preparation. • 18/12/2020: Reading, PSHE & Ofsted preparation. • 22/02/2021: There will be a guest speaker addressing a number of local schools followed by Ofsted preparation. • 28/05/2021: Curriculum review. • 07/06/2021: Assessment & reports 		
	<p>NM confirmed that Autumn 1 term, which starts on Thursday 3rd September will not start with an Inset day as, due to the COVID19 disruption she believes it is better for children to return to school as soon as possible. They will have two days at school followed by the weekend before their first full week. This will support them as they return.</p>		

7.	<p>Safeguarding</p> <p>Due to the reduced numbers of children in school there have been no safeguarding concerns that Governors need to know about. The school continues to work with Social Services and other agencies in respect of safeguarding matters, when necessary.</p> <p>Families of vulnerable children continue to receive regular phone calls from staff, totaling 31 families per week. All these children are now back in school.</p>		
8.	<p>Health & Safety</p> <p>Regular handwashing continues to be encouraged for all on site. Sanitiser and hand gels have been purchased from school funds.</p> <p>Regular site maintenance continues to be carried out on an as needed basis, and the Water Testing has been completed satisfactorily.</p>		
9.	<p>Fire Drill Policy</p> <p>A Fire Risk Assessment will be carried out and there is a fire inspection due on 9th July 2020.</p> <p>There is a “grab box” in place that contains key information in the event of a fire.</p> <p>A monitoring form has been prepared and is now being used.</p> <p>A new Fire Drill policy was circulated to Governors prior to the meeting. It was approved by the meeting.</p>		
10.	<p>Any Other Business</p> <p>a) There is a new property development of approximately 1,000 houses being planned which will potentially fall within The March catchment area. It has been suggested to DCAT that the developers should fund the building of a new school site that The March could move to.</p> <p>b) CS agreed to check with Jo Saunders (DCAT) which governors needed their terms of office renewed.</p> <p>c) Rumboldswyke school is no longer closing and so this has caused problems for local schools who had agreed to take their children.</p> <p>Next Meeting:</p> <p>13th July 2020 at 3:30pm – informal LGB meeting</p>		

The meeting closed at 2.10pm

Summary of Agreed Actions:

No	Action	By	Status
	Check with Jo Saunders (DCAT) which governors needed their terms of office renewed	CS	

Signed

Date 13/7/20