



Child Protection & Safeguarding Policy & Procedure

This policy was adopted on 27th Sep 2021

This policy is due for review on 27th Sep 2022

Key contacts

Role	Name	Contact details
Designated Safeguarding Lead	Nicky Metcalfe	01243 783987
Deputy Designated Safeguarding Lead	Steve Jackson	01243 783987
Deputy Designated Safeguarding Lead	Kirsty Cass	01243 783987
Designated Teacher for Looked After	Kirsty Cass	01243 783987
Nominated governor for Safeguarding	John Proctor and Justine Howard	01243 783987
Chair of Local Governing Board	John Proctor	01243 783987
Head of Safeguarding DCAT	Mark Talbot	mtalbot@dcac.academy Telephone: 07597 652316
West Sussex (delete if not appropriate)		
Local Authority Designated Officer (LADO)	Miriam Williams and Donna Tomlinson	LADO@WestSussex.gov.uk Consultation Contact No: 0330 222 450 Available 09.00 – 17.00
Assistant Local Authority Designated Officer	Sally Arbuckle	lodo@westsussex.gov.uk



All enquiries/referrals for both Social Care and Early Help will come through the single front door referred to as the Integrated Front Door (IFD), this will be the only public contact point for Early Help and Children's Social Care.

If you are worried about a child speak to the Integrated Front Door (IFD)

Call 999 for the Police if you think a child is in Immediate Danger

WSChildrenservices@westsussex.gov.uk

Telephone: 01403 229900

Statement of Intent

The Diocese of Chichester Academy Trust (DCAT) has a clear vision which is helping every child achieve their God-given potential. Fundamental to this is that children within our care are safe and happy. Our Trust is committed to ensuring that we promote the highest standards of welfare, both physical and emotional for children at all of the DCAT academies. We will aim to do this by:

- Creating a culture of safe recruitment by adopting a procedure of robust interviewing, screening and checks to deter or identify people who may pose a risk to children
- Having in place clear and understood systems and processes which safeguard children
- Providing high quality and up-to-date training for staff, governors and Trustees
- Ensuring children feel empowered to recognise concerns and speak out if they are worried
- Ensuring that we work alongside our professional partners to achieve the best outcomes for all of our children
- Working in an open and honest way with our parents/carers

Safeguarding and Child Protection Policy

Each Academy has a robust safeguarding and child protection policy which is fully aligned with Keeping Children Safe in Education 2021 and local guidance from East Sussex, West Sussex, Hampshire and Bournemouth, Christchurch and Poole Local Authorities. All policies are available on each of the Academy's individual website. The Trust has systems in place to check that each policy is up-to-date, fit for purpose and displayed clearly on their website.

To ensure that the academy policy is followed:

- Every member of staff across the Trust is required to read and sign that they have understood and will follow Keeping Children Safe in Education Part 1



- Every local governor and Trustee is required to read and sign that they have understood Keeping Children Safe in Education Part 1 and Part 2
- Every academy undertakes annual high-quality safeguarding and child protection training
- Annual high-quality safeguarding and child protection training is provided for all local governors and Trust centre-based staff
- Local governors in the academies check the single central register three times a year
- Trustees check the centre team single central register annually
- Safeguarding is covered at ELT, Local Governing Body and Board meetings
- The lead DSL in each academy reports 3 times a year to the local governing body and this is monitored by the Trust
- The lead DSL for the Trust (Chief Executive) writes an annual Safeguarding report which is reviewed by Trustees
- Safeguarding is reviewed during peer reviews conducted by academy headteachers and Trust leaders
- All Trust schools will be asked to undertake an annual safeguarding review to evidence full safeguarding compliance. The Trust's Compliance Manager is tasked with supporting each academy maintain compliance with the required regular updating of evidence. The Compliance Manager reports to the Head of Operations and Governance who in turn reports to the Chief Executive Officer (CEO)

Further information regarding the Trust's safeguarding practices can be found in section 5.5 of the Trust handbook.