

Parent Forum Minutes 20.9.17

In attendance: S, Jackson, N. Metcalfe, Beth Wignall-Jones, Amy Zwinkels, Anita Springthorpe, Margetta, Ashley Hatton, Jo Young, Louise Seacombe, Lisa Jurd, Gayle Emmet Boo Chapman

- Introduction of attendees
- Next meeting November 22nd
- Read and review Parent forum framework
 - o Adjust to read school app/website instead of parent mail
 - o Adjust to reflect informal drop-in and how this will feed into formal meetings.
 - o Meeting dates: informal date potentially before half-term
 - o Recommended that class reps email a reminder out about parent forum meetings.
 - o Relevant topics arise
 - o Important that one topic comes from the school and one topic from the parents
 - o How do we increase connection with parents i.e. dissemination of parent forum minutes. Suggestion of more informal 'tea and chat'
 - o Minutes could be distributed by class reps as a key link between parent forum and parents
 - o School website: to list topics covered by minutes so that it's easy for parents to locate information.
 - o Concern that if there is not a good turnout, how effective are the meetings? How valuable?
 - o Drop in: provide creche facilities
 - o Possibility of drop-in in addition to formal meeting
 - o Collection of ideas at informal drop-in to feed into formal meeting, on display on playground for other parents to see / add to. Session running 2.30-3.30pm so that more parents have the opportunity to have an input.
 - o Some issues that arise may not become a parent forum topic, but be approached in another way.
- Brainstorming future topics:
 - o Email from parent. How to support Y6 children with SATs. How are results used in secondary? What do secondary schools do if our children are 'below'? How do we help children relax about SATs?
 - o Parking: kiss and drop, car sharing, local authority involvement, bus from Tangmere, possibility of swapping the bus stop in favour of a kiss and drop? Mrs Metcalf is working with Mrs Rustell on the school travel plan.
 - o Internet safety
 - o School Improvement Plan – how can this be informed to parents? A summary presented to parents of what was achieved in previous SIP. One page overview for new SIP which will be available to parents and on website.
 - o Inform parents of where money goes from FRIENDS.
 - o Community ideas for parents, pound-a-picnics, gardening mornings, barndance, fireworks etc
 - o 'Social Team' or 'Community Team'

Actions

- Provide parents with route to contact West Sussex to request that the Oving bus pick-up from Tangmere.
- Request for parents to get involved with school carshare app.
- Ashley Hatton to revise Parent Forum Framework
- Next meeting 22nd November, drop in date to be confirmed.

Summary