



*The March Church of England Primary School*

*Claypit Lane, Westhampnett, Chichester, West Sussex, PO18 0NU*

*Tel. 01243 783987 Fax: 01243 530680*

*www.march.w-sussex.sch.uk*

*E.mail: office@march.w-sussex.sch.uk*

*Headteacher: Mrs Nicola Metcalfe*

1<sup>st</sup> November 2016

Dear Parent/Guardian

**Re: The March C of E School Fund**

As you know, we are a Voluntary Aided School which brings many advantages, as highlighted in our recent Governors Newsletter, such as a greater independence when it comes to our schools admissions and the delivery of our RE syllabus. However this also means we are required by law to raise 10% from our own funds on the costs of developing and improving our school building. This is in addition to keeping our school well resourced and providing an excellent education for the children.

Over the past few years the have Governors endeavoured to minimise the requests for contributions to the school building fund. Knowing the many financial pressures families face, this funding was in itself both generous and greatly appreciated and was prudently applied. In order for the school to continue to move forward and improve it is necessary for us to re-launch the School Building Fund and to gain a commitment from parents to assist the school in raising the required funds.

In recent years, with your generous financial support, we have completed the refurbishment and further provision of toilets for Years 4 and 5. This has benefited the boys in Years 2 and 3 as well because they now have their own toilets rather than sharing them with the older boys. **Without your contributions we will have to take this money from the existing school budget which will mean reduced spending on the curriculum.**

You may already be aware that The Friends of The March committed a generous level of funding to help equip and furnish the 'Enquiry and Research Centre' with some of the additional items and extras that will make the area really special for the children. We are very grateful to them for this.

The contribution suggested is £30 per year per family. Which may be paid as a one off payment or spread over three terms. The best method of payment is to make your contribution via Parent Pay, however you may also wish to pay either by cash or cheque. Cheques should be made payable to 'The March C of E School Fund'.

All contributions should be handed into the office in an envelope along with the attached slip. Your donation will be considerably increased, at no cost to yourself, if you complete the enclosed Gift Aid form. It is possible to make your financial contribution to the school more valuable by using a declaration to enable the school to recover tax from the Inland Revenue of the payments made. This is by means of the Gift Aid scheme.



A University of Chichester  
ITT Partner School



In order to benefit from the tax recovery it is necessary that the donor is a tax payer who has paid income tax or capital gains tax equal to the tax reclaimed by the school on the donations each tax year. Therefore please only sign the declaration below if you are sure that income tax or capital gains tax has been paid by you, also if in the future, your circumstances change please inform the school office in order that our records can be amended.

The March Church of England Governing Body thank you in anticipation of your continued support.

Yours faithfully,

*John Proctor*

*Nicky Metcalfe*

**John Proctor**

**Nicky Metcalfe**